

## **YOUTH AND CHILDRENS WORKER**

### **Job Description**

*This document is a work in progress, and the specifics will be agreed with the chosen candidate.*

### **KEY PERSONAL ATTRIBUTES**

- *A wholehearted follower of Christ: faith expressing itself in love*
- *A learner who is hungry to grow in knowledge of God's grace, God's Word and God's Spirit.*
- *Leading by example in godly character, humility and servanthood.*
- *A relational person who brings people together and builds others up.*
- *A distinctive witness of Christ who seeks to live out the gospel in everyday life.*
- *A prayerful person*

### **MAIN AIMS / JOB PURPOSE:**

- *To model the Christian life to children and young people*
- *To develop the existing children's and youth work*
- *To strengthen, grow & develop the ministry by encouraging and building-up the existing volunteer's teams within the church.*
- *To motivate and encourage the Young People to be involved in the life of the church community including, as appropriate, church activities. To encourage and develop good relationships between the young people and the wider church community.*
- *To pioneer amongst the unchurched young people of the area.*
- *To explore the potential for new ministries*
- *To build on good relationships with the schools in our area, and develop them further.*

### **COMMUNICATIONS AND RELATIONSHIPS:**

- *Must be able to work within a team environment and be a team player, yet also be able to work independently when necessary.*

- *Regular communication and updates with the Pastor and the Eldership.*
- *Be able to communicate with the youth of the church in a relevant manner and on an ongoing basis*
- *This post provides a very important link with parents and there should be regular communication with them as to the aims and developments of the youth ministry within CCC*
- *Communicating with the Pastoral Care Team and demonstrating pastoral sensitivity with families; understanding both the need for confidentiality and disclosure when appropriate*
- *Work with outside agencies as necessary*
- *Support Team monthly meetings for prayer and support*
- *Must have good relational skills*
- *Work with other Youth workers / Pastors within the local area*
- *Support the leaders within CCC who are seeking to create discipleship and fellowship between local churches*
- *Competent IT skills*

#### **KEY RESPONSIBILITIES:**

- *Work in prayerful collaboration with the Eldership to discover vision and agree expectations and a strategy for the youth ministry. You will be responsible for leading a team to implement that strategy.*
- *Encourage a flexible approach to the ministry so that it is fresh and relevant and effective for the young people*
- *To disciple, equip and nurture the young people in our church*
- *Provide or organise training for the youth leaders in the church.*
- *To prioritise workload effectively.*
- *Depending on the gifts and experience of the chosen candidate, it may be that the focus of the work is across younger and teenage groups, or that it focuses on the 11-18 age group, but with some oversight of younger children's work delivered by others*
- *To work in prayerful collaboration with the Pastor to ensure that the teaching goals are aligned.*

- To ensure that there is appropriate communication and planning for the transitions from one age group to another, and reviewing materials and resources as required.
- To participate and /or lead in Sunday services as required / according to gifting
- Providing group events for the youth to create a sense of fellowship / community
- Be able to prepare and lead a church service and / or house group.
- Facilitate opportunities for the young people to learn and participate in worship

#### **GENERAL:**

- Sunday is considered a working day and therefore participation in services / groups would be expected, taking time off in lieu on another day or days. However we will be encouraging you to have regular opportunities to receive teaching without responsibilities. (Circa one Sunday morning per month)
- Protecting Vulnerable Groups (PVG) clearance will be necessary. The Youth Worker should have an understanding of what it means to keep children and volunteers safe, and should liaise with the church's Safeguarding Officer to ensure all volunteers are properly vetted through the PVG scheme.
- Must comply with church Health and Safety policies.

#### **TERMS AND CONDTITIONS**

- Job Title – Youth and Children's Worker
- Hours – Flexible hours as agreed totalling 40 hours per week. Some evening work would be expected. Pattern of working hours to be agreed with Line Manager. (Preference is for leave to be taken within the school holidays)
- Line Manager will be Rev Alasdair Macleod +/- a delegated deputy.
- Annual Leave – 30 days per annum (including public holidays) at agreed dates with your Line Manager
- Probationary period – 6 months
- Sick Pay – statutory sick pay rules apply
- Notice Period – 1 month
- Contract – An initial 3-year Contract will be provided.
- Pension – you will be auto enrolled into a workplace pension

- *Pay – starting salary is to be agreed with annual review*
- *Assistance will be given with regard to mobile phone expenses*
- *Expenses - All reasonable expenses will be covered*
- *Relocation Expenses – All reasonable expenses will be covered*